



Basics Cellular Shades

Clutch Control System Installation Instructions



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GETTING STARTED




Thank you for purchasing the Kirsch® Basics Cellular Shade Collection. This shade has been custom built for you from the highest quality materials. To avoid errors and save valuable time, please read these instructions before installing your new shade.

Please thoroughly review this instruction booklet and the enclosed packing list before beginning the installation.

Tools You Will Need

- Pencil or Marker
- Phillips Screwdriver
- Power Drill
- Measuring Tape
- Carpenter's Level
- Mounting Fasteners









Mounting Surface	Fastener
Drywall, Plaster	Wall Anchors, Expansion Bolts (Not Provided) 
Metal	Sheet Metal Screws (Not Provided) 
Wood	No. 6 Hex Head Screws (Provided) 

Parts

All the required installation components are wrapped and packaged with these instructions. Check that the parts you have correspond to the parts shown below.

NOTE: Some parts may vary depending upon your chosen shade system or mounting option.

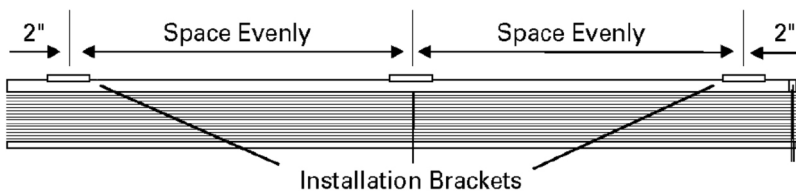
- Installation Brackets 
- Spacer Blocks (optional) 
- Extension Bracket (optional) 
- Cord Tensioner Bracket & Instruction Pack (shades only) 
- Hold Down Brackets (optional) 
- Screws 

INSTALLATION

STEP 1: Mounting the Brackets

The installation brackets may be for **INSIDE** or **OUTSIDE** mounts.

- Mounting the brackets level is essential for proper operation of the shade. Shim the brackets if necessary to achieve a level alignment.
- The bracket requirements and placements are the same for inside and outside mounts. Refer to the following spacing diagram and bracket requirement chart.



Shade Width	Brackets Required
18" to 38"	2
38-1/8" to 72"	3
72-1/8" to 106"	4
106-1/8" to 140"	5
140-1/8" to 174"	6

INSTALLATION

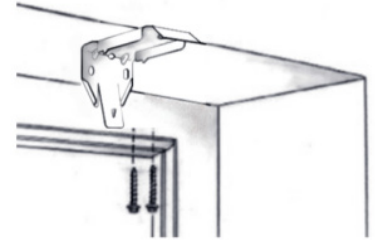
Inside Mounts

For inside mounts the installation brackets will be screwed in place through the top two holes of each bracket. Refer to the mounting depth chart below.

Minimum Depth	Fully Recessed
¾"	2-⅛"

NOTE: Prior to mounting the brackets, add any clearance depth required to avoid obstructions such as window cranks or handles.

- Attach the brackets.
 - Screw installation brackets through top two holes to desired window sill location.
 - Ensure all brackets are level and aligned.



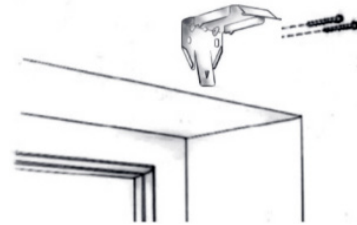
Outside Mounts

For outside mounts the standard installation brackets will be screwed in place through the two back holes of each bracket. Refer to the minimum surface height chart below.

Minimum Height
1-½"

Standard Brackets

- Screw standard brackets through two back holes to desired location.
- Ensure all brackets are level and aligned.



Extension Brackets (Optional)

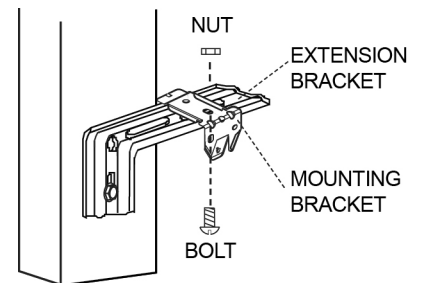
- Position the extension brackets to the desired wall location.
- The bracket tops must be aligned and level to one another.
- Mount the extension brackets through the back holes with two screws.
- Attach installation brackets to extension brackets with included screws & nuts.

NOTE: Use the same holes for all brackets to ensure even projection from the surface.



Side Mount with Extension Brackets (Optional)

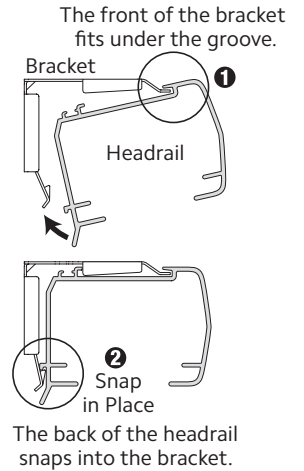
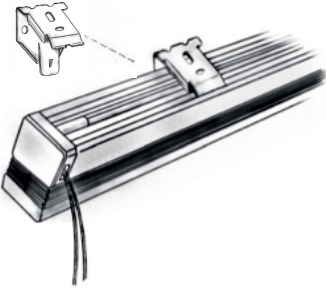
- Measure from window sill up to desired mounting position on each side of the window frame.
- Mark position.
- Mount Extension Brackets on each side of window frame, as shown.
- Make sure to confirm that the headrail will sit perfectly level.
- Once the Extension Brackets are installed and properly positioned, attach the mounting brackets using the nuts and bolts provided.



Step 2: Installing the Shade

Mounting the Headrail

- Fit the front channel on top of the headrail onto the front lip of the installation brackets.
- Push the headrail up and back until it snaps into place.
- Check to ensure the headrail is securely in the brackets.
 - Check that the bottom of the headrail is snapped into the base of each bracket.
 - Check that the front lip of each bracket is in the front channel of the headrail.
- If any brackets are not installed correctly, release the shade and reinstall. See “Removing the Shade, If Necessary” on page 6.



For Clutch Control Shades (Only)

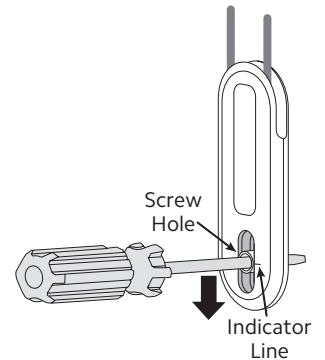
Mount and Attach the Cord Tensioner

Before doing anything, you must first slide the cord tensioner to the bottom of the cord loop.

- Insert a small screwdriver, punch, or awl through the screw hole at the bottom of the cord tensioner.
- Move the screw hole down to the indicator line to release the safety mechanism.



WARNING: It is mandatory that the cord tensioner(s) be properly secured to the wall or window frame to reduce children’s access to the cord loop. Young children can wrap cords around their necks and strangle.

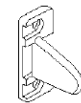


CAUTION: The shade will not operate properly unless the cord tensioner is secured. A cord tensioner installation kit has been included with your shade. Follow the instructions in the kit to correctly secure the cord tensioner.

IMPORTANT: Locate the tensioner as close to the window as possible to minimize accessibility by children and pets. Ensure that the tensioner is not placed in the path of the shade material.

Step 3: Attach Hold-Down Brackets (Optional)

- Lower the shade and place the hold down pins into the bottom rail end caps.
- Mark the hold down bracket locations on the mounting surface.
- With the brackets level, attach hold-down brackets to mounting surface using two screws.



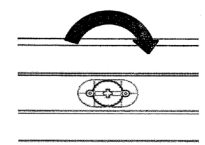
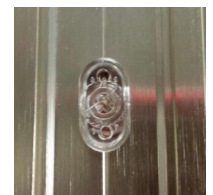
Adjusting the Shade

- Raise and lower the shade several times.
- If the length is incorrect or the bottom rail is not level, use the following steps to correct.

Bottom Rail Shade Adjustment

- Lift bottom rail on the side to be adjusted. This will take the weight off the cord.
- Use a screwdriver or dime to adjust the bottom rail until it becomes level and reaches the correct length.
 - Turn screw clockwise to lift that side of the shade.
 - Turn screw counter clockwise to lower that side of the shade.
 - Half a revolution is ¼" adjustment (maximum adjustment is ½").

NOTE: if adjusting height of a level bottom rail, repeat this process on the opposite side of bottom rail to maintain level.

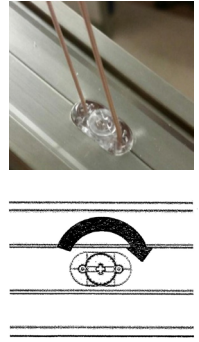


INSTALLATION

Intermediate Rail Shade Adjustment

- Lift intermediate rail on side to be adjusted. This will take the weight off the cord.
- Use a screwdriver or dime.
 - Turn screw clockwise to lift that side of the rail.
 - Turn screw counter clockwise to lower that side of the rail.
 - Half a revolution is ¼" adjustment (maximum adjustment is ½").

NOTE: if adjusting height of a level bottom rail, repeat this process on the opposite side of bottom rail to maintain level.



OPERATION

Step 4: Operating the Clutch Control Shade

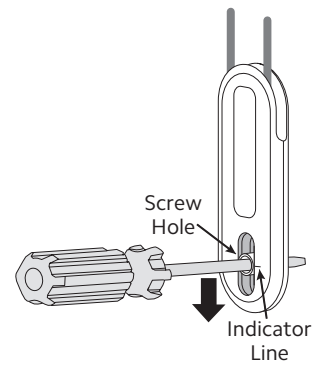
Clutch Control

To Raise and Lower the Shade

- Pull down on the cord loop to raise and lower.
- One side of the loop will raise the shade and one side will lower it.
- If the same cord is continuously pulled after lowering, the shade will begin to rise.

NOTE: Do not raise shade any higher than it was intended to go. If shade doesn't raise evenly, in most cases lowering it completely will allow cords to re-align on the spool.

CAUTION: The shade will not operate properly unless the cord tensioner is secured. A cord tensioner installation kit has been included with your shade.



Troubleshooting

If your shade is not operating correctly:

- First review the guide that came with your control device.
- Refer to the following troubleshooting procedures for specific solutions for your shade.

If questions remain, please contact Kirsch® at **844-KIRSCH2 (844-547-7242)**.

Problem	The shade will not snap into the installation brackets.
Solution	Check that the installation brackets are aligned and level.
Problem	The shade is hard to raise or lower, or will not raise or lower.
Solution	Shades cannot be forced into tight inside mount window openings. If an inside mount, check that the shade is installed correctly. Make sure there is clearance between the ends of the shade and the window casement. Check that the installation brackets are level. Shim to level, if necessary. If hold-down brackets are used, make sure they have been released. Make sure the fabric is not caught.

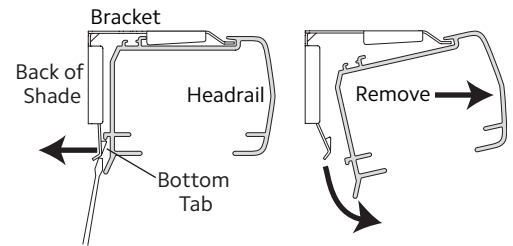
OPERATION

Problem	The shade raises or lowers unevenly or the bottom rail is uneven.
Solution	Check that the window is square by measuring the diagonals. Check that the installation brackets are level. Shim to level, if necessary. Adjust the cords under the bottom rail (see "Adjusting the Shade" on page 4).
Problem	The cord tensioner grabs onto the cord upon operation.
Solution	Check that the cord tensioner is mounted properly. Reinstall, if necessary. Refer to the Universal Cord Tensioner Installation Instructions included with your cord loop shade.
Problem	Important information regarding cordless shade operation.
Solution	Daily operation of shade will ensure that it performs at its optimal level. If the shade is in the lowered position for an extended period of time, extra care needs to be taken when raising the shade. The fabric will relax and may resist lifting. This is a natural occurrence with all fabric shades. When lifting, you may notice the billowing (falling out) toward you. This is temporary and can be corrected by slowly raising the shade completely and then operating several times. This allows the fabric to go back to its pleated state, and the shade will operate as designed. If shade has been in the fully raised position for an extended period of time, it may have a tendency to "spring back" above the desired length of the shade. This is temporary and can be corrected by completely raising the shade and operating several times. Operating the shade with the handle(s) provided is recommended so that the shade is balanced when raising and lowering.

CARE

Removing the Shade, If Necessary

- Lower the shade approximately 4".
- While holding the headrail, push back on the bottom tab of the installation bracket with a flat head screwdriver to release the bottom of the headrail.
- Then roll the back of the headrail down and out from the bracket.



Cleaning Procedures

Kirsch® Basics Cellular Shades are made of anti-static, dust-resistant fabric which repels dirt and dust. For most cellular fabrics, the following cleaning options are available.

Dusting

- Regular light dusting with a feather duster is all the cleaning that is needed in most circumstances.

Vacuuming

- Use a hand-held vacuum with low suction for more thorough dust removal.

Spot-Cleaning

Use the following steps for spot cleaning:

- Prepare a solution of warm water and mild dishwashing detergent.
- Dampen a clean cloth in the solution and wring it out.
- Dab the spot with the dampened cloth until it is removed. **Do not** rub the fabric.
- Allow the shade to dry in the completely lowered (or closed) position.

CAUTION: Avoid creasing Opaque fabrics during cleaning.

CHILD SAFETY

Deep Cleaning

Use the following steps for deep cleaning:

- Immerse the shade in a basin or bathtub filled with warm water and a mild detergent.
- Rinse with clean water.
- Before removing from the basin or bathtub, fully raise the shade and tilt it to allow excess water to drain off.
- Reinstall damp shade, lower it, and let it dry completely.

CAUTION: Do not immerse Opaque fabrics.

CAUTION: Do not immerse the headrail or any fabric-wrapped rail.

Ultrasonic Cleaning

Standard shades, except those made with Opaque Lining, can be ultrasonically cleaned by a professional.

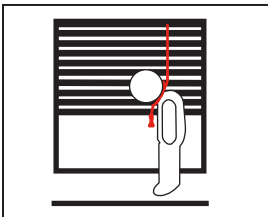
- Specify that a mild detergent be used.

CAUTION: Never immerse the headrail or any fabric-wrapped rail in the solution.

- Dry the shade completely in the lowered position.

CAUTION: Do not ultrasonically clean Opaque fabrics.

CHILD SAFETY

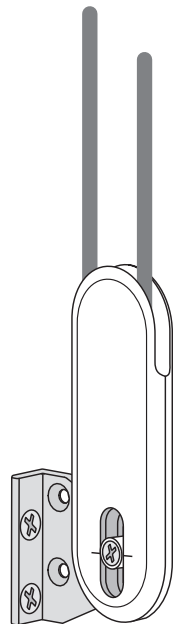


! WARNING
For more safety information, call 844-547-7242.

- Window Blind Cord Can STRANGLE Your Child.
- Children can climb furniture to reach cords. Move crib and furniture away.
- Keep all cords out of children's reach.

Cord Loop Shades

- Attach the cord tensioner on the cord loop to the wall or window casement. See "Mount and Attach the Cord Tensioner" on page 4. This can prevent children from pulling cord loops around their necks.
- Kirsch® provides a cord tensioner installation kit with instructions for attaching the cord tensioner. For the shade to operate properly, the cord tensioner must be correctly mounted and secured.
- Fasteners provided in this kit may not be appropriate for all mounting surfaces. Use appropriate anchors for the mounting surface conditions.
- Only Kirsch supplied cord tensioners and hardware should be used. Replacement parts may be obtained by contacting Kirsch Consumer Support at 844-KIRSCH2 (844-547-7242).



NOTE: The warning labels on the bottom rails of corded window coverings contain important safety information. In accordance with industry safety standards, the warning labels are designed to be permanent and must not be removed.

10-Year Limited Warranty



Kirsch® is proud to extend a 10-year limited warranty on all Kirsch Custom Window Covering products. This is part of our commitment to providing the highest quality products, which has been our continued tradition since 1907.

COVERED

by a 10-Year
Limited Warranty

- Kirsch Custom Window Covering products are covered for defects in materials, workmanship or failure to operate for 10 years from the date of purchase (unless a shorter period is provided below), provided that the original retail purchaser continues to own the product.
- All internal mechanisms.
- Fabric delamination.
- Components, brackets and operational cords.
- Repairs and/or replacements will be made with like or similar parts or products. Fabric style, color or components may vary depending on original purchase date.
- Kirsch automation components are covered for 5 years from the date of purchase.

NOT COVERED

by a 10-Year
Limited Warranty

- Any conditions caused by normal wear and tear.
- Abuse, accidents, misuse or alterations to the product.
- Exposure to the elements (sun damage, wind, water/moisture, salt air) and discoloration or fading over time.
- Normal maintenance associated with motors and related accessories including, but not limited to, recharging and replacement of batteries.
- Failure to follow our instructions with respect to measurement, proper installation, cleaning or maintenance.
- Shipping charges, cost of removal and reinstallation.

Kirsch (or its licensed fabricator/distributor) will repair or replace the product or components found to be defective.

TO OBTAIN WARRANTY SERVICE:

- Contact your original dealer (place of purchase) for warranty assistance.
- Contact Kirsch at 844-KIRSCH2 (844-547-7242) for technical support, certain parts free of charge, for assistance in obtaining warranty service or for further explanation of our warranty.

NOTE: In no event shall Kirsch or its licensed fabricator/distributor be liable or responsible for incidental or consequential damages or for any other indirect damage, loss, cost or expense. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above exclusion or limitation may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

Different warranty periods and terms apply for commercial products and applications.

